

# Vacancy Notice

## Middle/High School

|                    |                                 |
|--------------------|---------------------------------|
| <b>Job title</b>   | <i>Foreign Language Teacher</i> |
| <b>Reports to</b>  | <i>Principal</i>                |
| <b>FLSA Status</b> | <i>Exempt</i>                   |

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|-------------------------------------|-------------------------------------|
| <b>Classification:</b> Certificated | <b>Term of Employment:</b> 10-month |
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### Duties and responsibilities

- Keep the classroom under control
- Create lesson plans aligned to state and national standards and curriculum frameworks
- Plan, prepare and deliver instructional activities including literacy strategies, graphic organizers, and integration of technology (at least once per week)
- Require verbal and written student responses using the language of standards
- Develop incentives to engage all students using performance tasks
- Establish and communicate clear objectives for all learning activities
- Collaboratively analyzing student data and use of success criteria
- Develop professional relationships with other agencies and programs
- Maintain grade books
- Regularly collecting and analyzing student work and providing teacher commentary
- Establish and enforce a set of rules for the classroom
- Set goals with students and parents
- Have student/parent conferences keeping parents updated on their child's progress
- Prepare students for standardized tests
- Monitor the halls in between classes
- Identify students who are not meeting standards, meeting standards, or exceeding standards and implement RTI/MTSS guidelines.
- Recognize problematic behavior in students
- Create a positive educational climate for students to learn in
- Meet course and school-wide student performance goals
- Participate in ongoing professional learning
- Tutor students on an individual basis
- Other duties as assigned

### Qualifications

#### Minimum

- Bachelor's degree

#### Preferred

- Empathy to care for students
- Ability to control a classroom
- Great scheduling ability
- Great organizational skills
- Excellent communication and listening skills
- Ability to communicate issues to parents

- State teaching certification
- Ability to get the most out of any student
- Good working knowledge of systems thinking

### Working Conditions

- Often work indoors. May work outdoors
- May occasionally be exposed to noise levels that are distracting
- Work near others, often within a few feet

## How to Apply:

Internal candidates please send cover letter and updated resume to Human Resources Department attention Masha White or email to [mwhite@washington.k12.ga.us](mailto:mwhite@washington.k12.ga.us)

External candidates may apply online at [www.teachgeorgia.org](http://www.teachgeorgia.org) or submit a Washington County Board of Education application for employment, resume and three professional references to Masha White or email to [mwhite@washington.k12.ga.us](mailto:mwhite@washington.k12.ga.us)

Position Open Until Filled

**Washington County Board of Education is an Equal Opportunity Employer and does not discriminate in employment on the basis of race, color, sex, religion, creed, national origin, age, or disability.**